



Town of Plaistow ♦ Board of Selectmen

145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: Monday, December 17, 2012

MEETING CALLED TO ORDER: 6:40 pm

SELECTMEN:

Chairman, Michelle Curran

Selectman, Charles Blinn

Selectman, Daniel Poliquin

Vice Chairman, John Sherman

Selectman, Robert Gray

Town Manager, Sean Fitzgerald

AGENDA:

M. Curran held a moment of silence for those who lost their lives in the Newton, Connecticut (Sandy Hook School) shooting.

MINUTES:

Motion by J. Sherman to approve the Minutes of December 10, 2012 as written.

2nd by R. Gray.

Vote: 5-0-0.

Motion carries.

PUBLIC COMMENT:

Peter Bealo - Timberlane School Board:

- Informed the Selectmen and the Town regarding the situation that has come up on the School Board: Sandown Representative proposed to have two seats from each town and one seat rotating amongst the towns. He discussed fairness and equity and disagreed with the analysis. Reasons Plaistow should have higher representation: Plaistow has 31% of the students, the tax payers contribute 33% of local funds to the school district, Police responses to High School and Middle School over the last 3 years have been 300 calls per year and there are only 180 school days, other towns have made zero, the cost basis for those calls are somewhere between \$12-\$15,000, there is an Agreement of Memorandum between the School District and Police which set the conditions of their relationship between both, no other Police Department wanted a formal agreement with the school, and a large chunk of the school district is in Plaistow which produces no taxes.

This Thursday at the School Board meeting the proposal will be put to a vote. He welcomed all to voice their opinion. The meeting will be held at Sandown Central. The next School Board meeting will be held in Atkinson in January and then at Pollard school in February.

R. Gray would like the Town Manager to draft a letter stating the Board's opposition to the change that Peter Bealo has pointed out tonight.

Consensus of the Board was for the Town Manager to draft a letter.

D. Poliquin discussed ability to have additional representation.

J. Sherman discussed departmental participation: Highway, Health Office, Police and Fire. The percentages use to be by the population which was almost 50% Plaistow, 30% Atkinson, 10% Danville, and 10% Hampstead. He thought Plaistow should have the larger representation simply because the buildings are in the Town.

M. Curran noted the Board would be pleased to send a letter.

J. Sherman and P. Bealo discussed how to change the article of the agreement. It would go to the School Board for a vote and then to a Warrant. Both would need a 2/3 vote.

Mark Harding - 1 Elm Street:

- Lights - He heard Bob Gray discussing lights at the last Board of Selectmen meeting and it inspired him so he put lights on his house. The Ungers next door to him did so as well.
- Slip Lane - He does not think blocking the slip lane off slows down traffic because of the angle however it helps him see the persons approaching. He inquired if the barrels would be removed for the winter.

M. Curran noted they were still determining and gathering information about the slip lane and the barrels. They were leaving the barrels up throughout the winter and would bring the subject about their removal back up again in the spring. They are studying how the closing of the slip lane will affect the vehicles in the winter and no decision has been made as of yet.

M. Harding discussed the plows coming around the island leaving snow behind and suggested they push the snow into the area of the road that is not being used.

J. Sherman noticed the slush was at the end of the area that was blocked off.

D. Poliquin noted this information was first brought up at the meeting that discussed the extension of the permit and noted the area was not going to be maintained.

S. Fitzgerald noted he would meet with Mark Harding and Dan Garlington to discuss how to meet a fair method of how they move the snow around and then make suggestions to the NHDOT.

D. Poliquin discussed if the area was to become permanent then the island may disappear and the area may become a green area and it would then become the responsibility of the abutters. He noted anything the town proposed the State would have to agree upon.

M. Harding would just like the area pushed back a little just to clean up the area so the neighbors could get out. His concern was more for the Unger family than himself.

S. Fitzgerald thanked Mark for all the time he invests in the Town, both public and private land areas.

WATER TRUCK - FIRE CHIEF JOHN MCARDLE

S. Fitzgerald noted the Fire Chief was here to discuss the particulars of the existing truck and the urgency for its replacement.

J. McArdle noted the water truck was in need of maintenance and occasional repairs. They have been watching the vehicle over the last two years for maintenance. The vehicle was purchased as a holdover until they saw what the organizations needs would be. He discussed an incident regarding the brakes not working and the need for repair which had been done. He reviewed the maintenance that had been done to the truck: brakes, alternator, battery and the five or six year life expectancy of the vehicle. He wanted to put it in the capital line of the Water Line Budget and noted he discussed with Sean how to replace the vehicle. The RSA as written (Sumner has reviewed) the Town adopted the Capital Reserve Account for the water line. Warrant Article passed out to Selectmen for review. The Board can expend funds as the RSA is written for the cost and schematics of the vehicle. The current truck is usable now however a safety check is done every time it goes out. He was not in favor of putting too much money into this truck because he knows it will need replacement.

S. Fitzgerald discussed Sumner reviewing the RSA, the Board being able to expend funds and contacting DRA to authorize to expend the funds. The legal opinion has been looked into and there is an urgency for a new truck. Presently the current truck is safe but there is a day to day concern.

J. Sherman inquired if the truck was in the CIP.

J. McArdle thought it was for 2013.

J. Sherman requested an explanation for how the truck would actually be used and an estimate of mileage.

J. McArdle noted the truck is used weekly two to three times however he did not track the mileage.

J. Sherman inquired how long the new truck would last.

J. McArdle noted it should last 10 years.

S. Fitzgerald noted based on the use the truck it would have more of a lifetime than a highway vehicle.

M. Curran was willing to move forward without going to Town meeting and to use the money in the Capital Reserve so they did not have to raise an appropriate the money. She understood the safety concerns and noted they have the opportunity because they have the money and the means.

J. Sherman agreed with Michelle. He doesn't want Town employees driving unsafe vehicles.

R. Gray noted this decision did not require a Public Hearing because the Board of Selectmen is the agents of the fund and can expend funds out of the account.

S. Fitzgerald requested a motion from the Board.

Motion by R. Gray to authorize the sum not to exceed \$50,000 for the use of the maintenance truck for the Water Department and said funds to come from Capital Line Funds from the Water Line Budget.

D. Poliquin stepped out 7:17 pm.

2nd by J. Sherman.

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Vote: 4-0-0. (D. Poliquin had stepped out)

COLORING CONTEST

M. Curran discussed the creativity of the Coloring Contest participants. Winners can pick up their prizes anytime this week.

D. Poliquin returned at 7:20 pm.

M. Curran announced the winners of the Coloring Contest:

Ages 3 & 4: Max Sutka, Brooke Langlois and Michael Smith
Ages 5 & 6: Michael Savage, Matthew Smith and Kira Sutka
Ages 7 & 8: Josie Beaulieu, Niko Langlois and Cassidy Caldys
Ages 9 & 10: Nick Matthews, Bryce Langlois, Maia Groudas
Ages 11 & 12: Chloe Groudas

TAX RATE

S. Fitzgerald noted he discussed the Tax Rate this past week with DRA. Plaistow established a tax rate of \$24.71 per thousand for 2012 which reflects the same tax rate as last year. For the past 3 years the Town has had a level tax rate. Tax bills will go out this week. Information will be put on the Town's web site. The rate is comprised of the School Rate (\$14.90) and the State Education Tax Rate (\$2.696), County Tax Rate (\$1.126) and Plaistow Tax Rate (\$5.988) for a total of \$24.71. DRA likes the fund balances to be between 5%-17%.

J. Sherman was concerned for the people who have mortgages that pay taxes via escrow accounts. He inquired if they would be able to be paid in the calendar year.

S. Fitzgerald discussed contact with authorities who noted the commitment in 2012 that the tax payers should be able to claim on their 2012 taxes. Mortgages would likely send in payments very soon. He was confident that folks who wanted tax deductions would have their information.

J. Sherman inquired why the Town was late in getting the tax bills out and what could be done to prevent it from happening next year.

S. Fitzgerald discussed reconciliation and Finance Director spending the last month reconciling accounts. He was happy that the tax rate was level funded. He has contacted a CPA who will start in the beginning of January to do an assessment of where the Town can improve on reconciliation.

R. Gray inquired how much it would cost.

S. Fitzgerald noted a few thousand dollars.

R. Gray inquired if it was in the budget next year and where.

S. Fitzgerald noted it was under the Executive Budget under Contractor Consulting Services.

J. Sherman discussed accounts not be reconciled monthly that being an audit point and his concern.

S. Fitzgerald noted it was a concern for him too.
M. Curran inquired if that would solve the problem.

S. Fitzgerald noted it would give him recommendations to solve the problem.

R. Gray noted he was disappointed with what has happened here. This was the latest that the tax rate has ever been set. He thought they should make it part of Sean's goal to be set by the end of November. Municipalities have set their tax rate by the middle of October and Plaistow is just setting it at the end of December.

M. Curran did not agree with it being a Goal. She thought it should just be done.

S. Fitzgerald needs to determine exactly what the cause was and rectify it.

J. Sherman suggested to establish a date and record it somewhere. He favored setting it as a Goal.

M. Curran would like it written in the Board of Selectmen Minutes and a Motion from the Board that future Tax Rates need to be set by November 15th.

***Motion by J. Sherman to have the setting of the Tax Rate no later than November 15.
2nd by D. Poliquin.***

Vote: 5-0-0.

Motion carries.

BUDGET REVIEW/WARRANT UPDATES

M. Curran discussed having "Miscellaneous" changed in each line.

S. Fitzgerald discussed changes for "Miscellaneous".

J. Sherman inquired about the Planning Budget and the \$5,000. He was looking for the \$5,000 justification.

S. Fitzgerald noted he contacted the Planner and Community Development Staff but was unable to get a scope of effort. Leigh had spoken to someone and the \$5,000 would allow them to update 2 chapters in the plan and allow them to get technical assistance.

J. Sherman inquired if the Planning Board agreed.

S. Fitzgerald note the Planning Board supported the money.

M. Curran noted the information would be in the Planning Board minutes. She inquired about which chapters would be updated with the \$5,000.

J. Sherman did not think they equated the \$5,000 for a number of chapters.

***Motion by J. Sherman to reduce the Planning Budget by \$5,000 by zeroing out the Master Plan update.
2nd by M. Curran.***

J. Sherman was not in favor of zeroing out the line however he wanted more information on what the \$5,000 would bring before agreeing to it.

R. Gray did not recommend removing the \$5,000. The Planning Board was going to discuss again this Wednesday and he did not think it was the right course of action.

J. Sherman did not know how the \$5,000 would be spent but if he found out the details then he would put the money back in. He wants it in writing and wants to know which chapters will be updated.

S. Fitzgerald noted he would asked Leigh for details.

Vote: 4-1-0. (Opposed: R. Gray)
Motion carries.

S. Fitzgerald discussed itemized reductions for 2013 Budget:

- Executive Budget - Ex Part-Time Positions reduced by \$6,000 due to IT improvements

Motion by J. Sherman to reduce the Executive Budget to \$265,309.
2nd by D. Poliquin.

Vote: 5-0-0

Motion carries.

- Assessing Budget - Assessor's Contract reduced by \$23,000 (Town went to RFP - only received one response) budgeted \$85,800 to cover services.

M. Curran suggested to resend out the RFP.

Motion by J. Sherman to reduce Assessing Budget to \$150,949.
2nd by R. Gray.

Vote: 5-0-0.

Motion carries.

- Police Department Budget - reduction of \$30,000 - reduction of one cruiser.

Motion by J. Sherman to reduce Police Department Budget to \$1,830,016.
2nd by C. Blinn.

R. Gray inquired if this would put off their rotation in any way.

S. Savage thought they could take one car out of the rotation and drive one a little more. They don't have to break with the acquisition/lease. They could reduce the annual cost over 3 years. They have not received good sale value on purchases and spend a lot of money maintaining them.

J. Sherman inquired about the mileage driven and at what point is a car rotated out.

S. Savage discussed State bid received today for \$24,500 for the cars. He did not have numbers from Ford. The remaining amount should be able to cover expenses of up fitting of the cars. There has

been a vehicle change from Crown Vic to Taurus. He was willing to try if the numbers made sense. He did not want to get away from the two car rotation however he favored a lease if it was less money.

J. Sherman discussed mileage numbers previously given were down. The logic would be that you may not need to replace a vehicle because the mileage is down.

S. Fitzgerald requested more information and more status on the older vehicles in the fleet to determine if they could count on them.

Vote: 5-0-0.

Motion carries.

- Highway Department - Engineering - small adjustment (reduction) of \$3,000. This would still allow the Town to meet the work needs.

Motion by J. Sherman to adjust the bottom line of the Highway Administration Budget to \$277,532. 2nd by R. Gray.

Vote: 5-0-0.

Motion carries.

- Highway Department - Drainage budgeted currently at \$60,000. Based on historical usage \$50,000 would help to tighten up the budget.

J. Sherman suggested to hold off on voting until the next line item was explained.

- Highway Rentals & Leases - historically they have not expended this line. He discussed with Highway Supervisor who supports reduction of \$10,000 from rental of equipment line.

Motion by J. Sherman to reduce the Highways & Streets Budget bottom line to \$554,940. 2nd by R. Gray.

Vote: 5-0-0.

Motion carries.

- Welfare Department - Shelter and Rent - recommendation for a reduction of \$5,000.

Motion by J. Sherman to adjust the Welfare Direct Assistance Budget bottom line to \$32,350. 2nd by R. Gray.

Vote: 5-0-0.

Motion carries.

M. Curran noted Sean did a good job reducing the Budget. The Budget has a little reduction that will not impact the community.

S. Fitzgerald discussed performance merit increases and where they would appear in the Budget. The staff has worked hard this past year. He discussed itemized table in his Town Manager Report.

Motion by J. Sherman to adjust the budgets by a total of \$14,742.40 per the table presented by the Town Manager on page 2 of his December 17th report.

2nd by R. Gray.

Vote: 5-0-0.

Motion carries.

S. Fitzgerald discussed contractual changes and increase of \$735.

Motion by R. Gray to increase line 1-4130-20-801 by \$735 for a total of \$2,400.

2nd by J. Sherman.

Vote: 5-0-0.

Motion carries.

S. Fitzgerald recommended to support the Warrant to increase the salary of the members of the Board of Selectmen. He read the warrant. The Warrant increases the salary from \$1,000 to \$3,000.

J. Sherman inquired if the \$765 number for Social Security and Medicare was correct.

S. Fitzgerald noted yes.

Motion by J. Sherman to submit the Warrant as presented on page 3 on the Town Manager Report dated December 17, 2012.

2nd by R. Gray.

J. Sherman discussed his research: for a Town our size the average Selectmen Salary is just a little over \$3,000. Of the 31 towns that he researched, the boards either consist of 3 members or 5 members and the average is still around \$3,000. Of those 31 towns there are 7 that have Town Managers and the average is still almost exactly the same. Some towns pay the chair a bit more either \$500 or \$1,000.

R. Gray thought the increase was long overdue. He noted there has not been an increase since 1970. Even the increase to \$3,000 does not equate to back in 1970. There was no Town Manager back then and there were only 3 members to the Board and the population has increased in the Town since then.

M. Curran thought the Board members do it for selfless reasons. She herself puts in almost 30 hours a week additional to their normal schedule.

R. Gray noted the Board does this because they love the Town not because of the compensation.

Vote: 5-0-0.

Motion carries.

S. Fitzgerald discussed Warrant Article changes - Suggested Changes by Budget Committee:

Article P-13-04: Replacement of the Highway Department 2006 F-350 Ford Pick-Up Truck

S. Fitzgerald discussed suggested change by Budget Committee: Add 'Highway Department' to title.

Consensus of the Board of Selectmen is to accept the change.

Article P-13-07: Replace Police Department Mobile Radios

S. Fitzgerald discussed warrant and suggested reduction from \$52,000 to \$31,500.

S. Savage discussed replacement of mobile radios in one year stretched into two years; back up of radios; grant for emergency vehicle and radio; portable radios to be given to Fire Department; funding mechanism out there; price for mobile radios are \$5,200 apiece; and there are 6 mobile radios for \$31,500.

Motion by J. Sherman to recommend article Article P-13-07: Replace Police Department Mobile Radios with change in amount to \$31,500 and indicate that we are replacing 6 mobile radios. 2nd by D. Poliquin.

J. Sherman suggested to add a sentence to Intent that the current plan is to replace another 6 next year.

Vote: 5-0-0.

Motion carries.

Article P-13-08: Public Safety Complex Architectural/Cost Study

J. Sherman discussed suggested change by Budget Committee:

- delete 'This Study would provide' - replace with 'To acquire ' before
- capitalize 'S' on Space
- capitalize 'N' on Needs
- capitalize 'A' on Assessment
- add 'study' to second sentence 'This "study" will...

Consensus of the Board of Selectmen is to accept the change.

R. Gray discussed using money from the Unreserved Fund Balance to pay for it.

M. Curran and J. Sherman were not in favor.

Article P-13-09: Replacement of Roof on the Public Safety Complex

J. Sherman discussed suggested changes by Budget Committee:

- add to the Intent: 'To replace' to first sentence before "the Public...."
- add to first sentence 'that' after "roof" but before "has"

Consensus of the Board of Selectmen is to accept the change.

Article P-13-10: Replace the Concrete Apron at Fire Department and Repair the portion of the parking lot by the Police Department Sally Port

J. Sherman discussed suggested changes by Budget Committee:

- in Article heading replace "Engineering, Construction & Cost Estimation for" with 'Replace the'
- add '20 foot' in front of "apron in"
- Intent add 'an' in front of approximate
- replace "approximately" with 'approximate'
- delete 'a' before "20-foot section..."

Consensus of the Board of Selectmen is to accept the change.

12-13 and 13-13

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J. Sherman noted the Plaistow First was not ready to make a recommendation.

Motion by R. Gray to remove Article P-13-12 and P-13-13.

D. Poliquin thought only a consensus was needed to remove both Articles 12 and 13.

M. Curran agreed. Only a consensus was needed from the Board to remove Articles.

Consensus of the Board of Selectmen was to remove both Articles:

Article P-13-12: Replace Salt Shed and Article P-13-13: Replace Highway Garage.

Article P-13-14: Replace Windows at Court House

J. Sherman discussed suggested changes by Budget Committee:

- add 'Circuit' before "Court House" in Article heading
- Intent: replace "According to the Building Maintenance Supervisor" with 'To replace'
- add 'that' after "Elm Street"

Consensus of the Board of Selectmen is to accept the change.

Article P-13-15: Replace Remaining Gutters & Downspouts at the Town Hall

J. Sherman discussed suggested changes by Budget Committee:

- replace "This work is needed to complete" with 'To complete'
- add 'copper' to second sentence of Intent before "gutters"

Consensus of the Board of Selectmen is to accept the change.

Article P-13-16: Cell Tower Maintenance Capital Reserve Fund Deposit

J. Sherman discussed suggested changes by Budget Committee:

- replace "A generalized tank assessment report from Scott Kelley of Utility Service completed in 2008 contains recommendations for renovating the cell tower tank using a best practices approach. This assessment was based on review of safety, security, structure and coatings." with 'To continue to set aside money for future maintenance of the Cell Tower'.
- add 'Inc.' after "Utility Services"
- delete beginning of third sentence of Intent "Based upon the estimate,"
- add 'adding' after "by" but before "\$125,000"
- replace "XXX" with '\$140,000'

Consensus of the Board of Selectmen is to accept the change.

Article P-13-19: Fire Suppression Pump and Pump House Capital Reserve Fund Deposit

J. Sherman discussed suggested changes by Budget Committee:

- add 'Deposit' to Article heading
- replace complete Intent with 'To continue to set aside money for future replacement of the pumps for the Fire Protection System and the pump house they are located in. The building that houses the pump that distributes the water for the fire suppression/protection system must be replaced at the same time that the pumps are replaced. The replacement is scheduled for 2015 at an estimated cost of \$200,000 for the pumps and \$150,000 for the pump house, totaling

\$350,000. The money in this Capital Reserve Fund will be invested in an interest bearing account.'

- same intent as last year

Consensus of the Board of Selectmen is to accept the change.

Article P-13- 21: Fire Suppression System Conversion Feasibility Study

S. Fitzgerald read Article and Intent.

J. Sherman suggested to add 'possible' in front of "conversion".

S. Fitzgerald suggested using the word 'potential' instead of 'possible'.

Consensus of Board was to use the word 'potential' in both the body and the Intent.

J. Sherman inquired if this Article was only for benefit of commercial because that is what it said.

S. Fitzgerald noted no. He discussed changes and noted he would adjust.

Motion by J. Sherman to recommend Article P-13-21: Fire Suppression System Conversion Feasibility Study.

2nd by D. Poliquin.

Vote: 4-1-0 (Opposed: R. Gray)

Motion carries.

Article P-13-22: Conservation Fund Deposit

J. Sherman discussed suggested changes by Budget Committee:

- replace complete Intent with 'To add funding to the Plaistow Conservation Fund. The Conservation Commission intends to purchase land, easements, and/or other land rights to preserve the natural environment. This money is invested in interest bearing accounts.'
- Intent was taken from last year's intent.

Consensus of the Board of Selectmen is to accept the change.

Article P-13-23: Construct a Shelter at the Old County Road Recreation (PARC) Facility

J. Sherman discussed suggested changes by Budget Committee:

- add 'Construct a' at the beginning of the Article heading
- Intent: replace "This project involves the construction of" with "To construct"
- add 'cement slab' in front of "deep cement...."
- add 'events' after "Old Home Day"

Consensus of the Board of Selectmen is to accept the change.

TOWN MANAGER REPORT

S. Fitzgerald discussed:

- Plaistow First met on December 12.
- Planning Board updates listed in Town Manager Report.
- Town Report Advisory Committee continues to receive reports. Their next meeting is tomorrow.

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J. Sherman noted if people have pictures for the report for them to submit to Audrey or Sean.

- Cell tower discussions continue with AT&T.
- Walgreens is moving forward.
- Met with Mark who represent Taurus to discuss sidewalks.
- Request to have a 5K Race in Town on Saturday, April 13 by the Pollard School. He has discussed with Chief McArdle and Town Staff but he was looking for consensus from the Board.

M. Curran would like to know where parking for the race would be.

S. Fitzgerald noted he thought it would be at the Pollard school

M. Curran does not want residents or traffic to be impacted. She inquired if the roads would be shut down and requested Sean to find out if they would be and what their route is.

Consensus of the Board is to support 5K Race on Saturday, April 13, 2013 and for Sean to update the Board of the race's details.

J. Sherman suggested to have them complete the form for the use of Pollard Park.

- Truck meeting on December 13th was a good meeting.

M. Curran thanked the truck companies for attending their meeting.

- Police Officer graduation - Edward Lukas scheduled for December 21st.
- Beede technical meeting is this Thursday.
- Agreement with Alden Palmer.
- Tax map updates.
- Non Public discussion on tax payer who is behind on taxes.
- New sign for Courthouse needs waiver from the Board of Selectmen regarding the size.

M. Curran noted the new sign size bothered her. She discussed making tax payers adhere to ordinances; sign is being put in the Main Street District or Village District area where wooden signs are required; and wooden signs are hardship on some individuals to maintain.

S. Fitzgerald noted he was meeting with Sarah Lineberry to renegotiate the lease of the courthouse. The installation of the sign was to be done on Friday but the Town stopped them. He suggested to waive permit fee to partners in government.

M. Curran and J. Sherman discussed Village District Overlay and Zoning.

J. Sherman noted he was willing to waive the regulation.

Board discussed sign size, regulations and procedure.

J. Sherman noted the Board was doing this not to establish a precedence but doing for special circumstances.

- Town Hall Holiday lunch and Yankee swap is on Friday. All Selectmen are welcome.
- Santa is coming back to Town on this Sunday, December 23rd.

M. Curran noted Santa's whereabouts will be on facebook.

OTHER BUSINESS

M. Curran thanked Dave for all his work.

D. Poliquin:

- This Wednesday is Planning Board meeting. Part of the meeting is a continuation on proposed zoning amendments and people should take a look at the proposed zoning amendment changes. He asked John Sherman to cover the Recreation Commission meeting so he could attend the Planning Board meeting.

J. Sherman noted there was no meeting this week.

- Changes: Village Overlay changes; Village District changes; Contractor storage yard changes.

M. Curran was concerned with the enforcement of the changes.

- Changes: Rental Occupancies.

R. Gray and D. Poliquin discussed the request for rental occupancy information.

M. Curran noted the meeting would take place this Wednesday at 6:30 and all were invited.

SIGNATURE FOLDER

M. Curran noted the Signature Folder and Manifest were going around.

SELECTMEN'S REPORTS

J. Sherman:

- Plaistow First met to do a site walk of 3 sites. Each locations had advantages and disadvantages. The Committee was not ready to make a recommendation to the Board for this evening. A short list will be presented to the Board regarding recommendations.
- Town Report meets tomorrow regarding pictures and how we capture pictures.
- Budget Committee meets tomorrow. The goal is to review all of the Budgets and Warrant Articles. The final vote is to be taken Tuesday, January 8th at their final meeting.
- The Budget Public Hearing is scheduled for January 9th.

R. Gray:

- Deliberative Session is February 2nd.
- Planning Board meets this Wednesday.
- Attended the trucking meeting last week.
- Connecticut shooting was a horrible ordeal. He had a chance to write something on Facebook. Thoughts and prayers are with those people down there. This was a horrific event that does not

happen. Essentially what is needed is for people to have more compassion for one another. We need to look at mental illness. The biggest event he had as a kid was fire drills. He suggested everyone say a prayer for our country as well.

- Wished everyone a Merry Christmas.

C. Blinn:

- Wished everyone a Merry Christmas.
- The incident down in CT was horrific. He prays that all get healed down there.

D. Poliquin:

- Attended truck company meeting. Thought a lot of good came out of it. He thanked all for attending and expressing their concerns.
- Wished everyone a Merry Christmas.

M. Curran:

- Attended Volunteer Appreciation night held by Family Mediation. It was a successful event. She thanked the Board and Staff of Family Mediation for all they did. It was a nice event that they do to show their appreciation of their volunteers.
- Attended truck company meeting. She thanked all for attending and hoped for a safe resolution which will benefit all.
- Beede meeting is this Thursday.
- Board of Selectmen will not meet for the next two Mondays.

S. Fitzgerald suggested for the Board to meet to encumber funds.

J. Sherman suggested Thursday, December 27th at 6:30pm.

R. Gray noted he would be able to attend.

NON PUBLIC RSA 91-A:3 II (a) PERSONNEL MATTERS AND (d) NEGOTIATIONS

Motion by R. Gray to go into Non Public under RSA 91-A:3 II (a) Personnel Matters and (d) Negotiations.

2nd by J. Sherman.

Board polled: M. Curran=yes; J. Sherman=yes; C. Blinn=yes; R. Gray=yes; D. Poliquin=yes

M. Curran:

- Reminded all that this week is a recycle week.
- Historical Society meets Tuesday.
- Planning Board also meets this week.
- Cable Advisory meeting is this week.
- Thursday is Conservation Commission.
- Wished all a Merry Christmas and Happy Holidays.

Public Meeting adjourned at 9:18 pm.

Respectfully Submitted,
Audrey DeProspero